

**PROVIDER ADVISORY #2025-006**  
**FISCAL YEAR 2025-2026 iCONNECT AND iBUDGET WAIVER DOCUMENTATION**  
**REQUIREMENTS**

**EFFECTIVE DATE: JULY 9, 2025**

This advisory provides guidance for iBudget Waiver providers regarding the iConnect system and documenting service provision to waiver clients.

Chapter 2025-199, Laws of Florida, requires, *“As a condition of payment and before billing, persons or entities under contract with the agency to provide services shall use agency data management systems to document service provision to clients or shall maintain such information in its own data management system and electronically transmit it to the agency data management system in an industry standard electronic format designated by the agency. The agency may not require training on the use of agency data management systems by persons or entities that choose to maintain data in their own data management system, provided that they electronically transmit required information in a format and frequency designated by the agency.”*

The following information relates to quality assurance reviews occurring during Fiscal Year 2025-2026:

- Documentation must be maintained by providers pursuant to the [Developmental Disabilities Individual Budgeting Handbook](#), incorporated by reference into Rule 59G-13.070, Florida Administrative Code.
- The contracted Quality Improvement Organization, Qlarant, will review and accept documentation found in iConnect or in a provider’s own data management system.
- Documentation that supports the standards outlined in Provider Discovery Reviews is acceptable both in iConnect, or outside of iConnect, and will be considered “Met” with no associated recoupment required during the remediation process.
- If documentation is not found that supports the standards outlined in the Provider Discovery Reviews, either in iConnect, or outside of iConnect, citations will be issued, and recoupment will be required as applicable per the Provider Discovery Review (PDR) tools.
- Qlarant will issue updated procedures for reviewing documentation during this period.

For questions regarding service documentation, please contact the APD Regional [Quality Assurance Workstream Lead](#). For questions regarding this advisory or to schedule a user provisioning call, please contact the [Regional Provider Enrollment](#) team.

More information about iConnect system updates and enhancements can be found here: [System Enhancements and Updates Webpage](#).

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